


UNIT 1

DESCRIBING PEOPLE



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OBJECTIVES

- Use questions and note taking to get ideas for writing
- Identify the three parts of a paragraph
- Use correct paragraph format
- Recognize subjects, verbs, and objects in complete sentences

OBJECTIVES

- Use six rules of capitalization
- Work with simple sentences
- Write, revise, and edit a paragraph describing a person

INTRODUCTION

Academic Writing

- Sentence Structure
- Organization
- Grammar
- Punctuation

PREWRITING

In academic writing, it's often useful to write down your ideas so that you can begin to organize them into paragraphs.

- Asking Questions
- Taking Notes

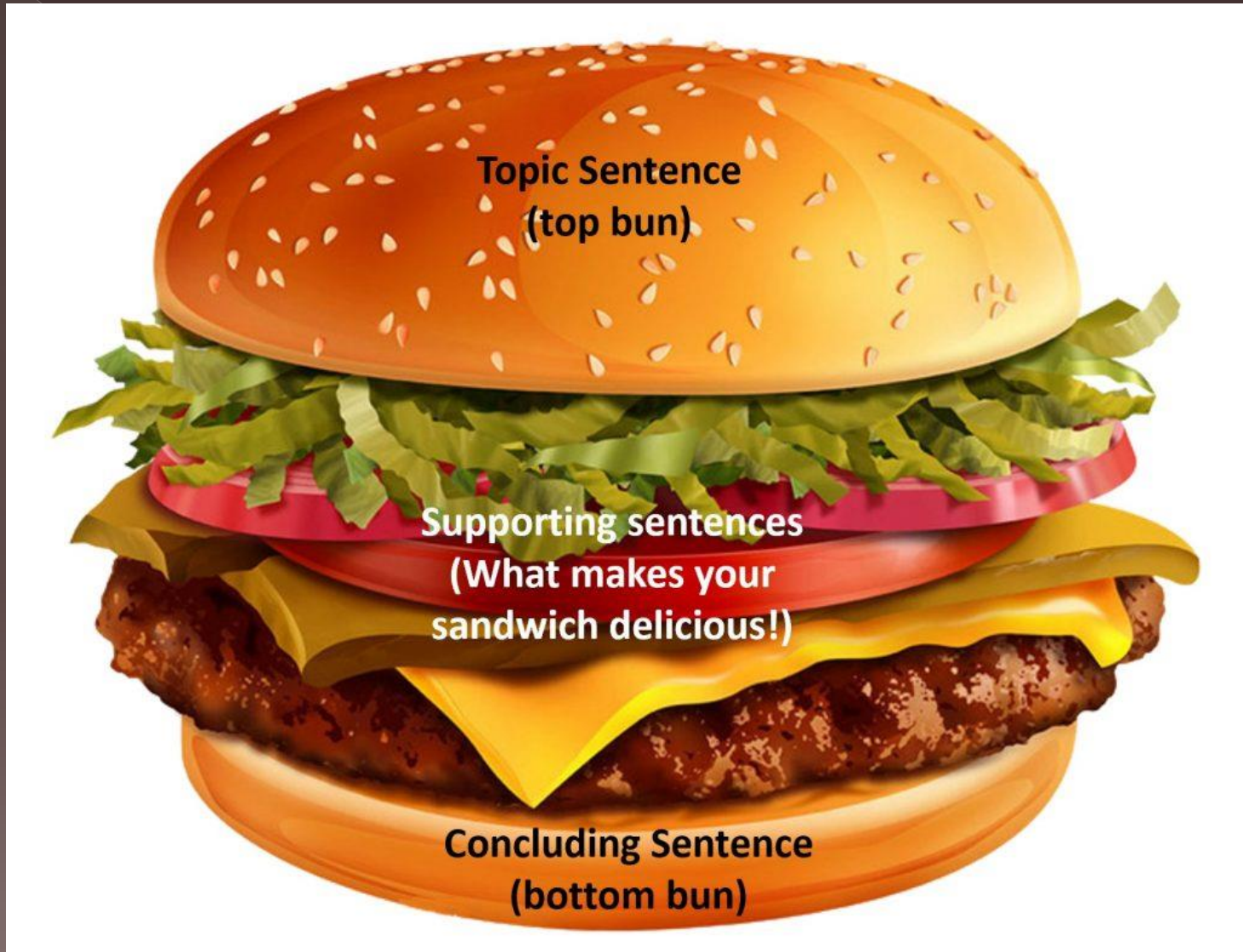
1st name and last name/ reasons for study English/
weekend activities/ plans for the future

ORGANIZATION

A paragraph is a group of related sentences about a single topic. The topic of a paragraph contains one, and only one idea. A paragraph has three main parts.

- Topic Sentence
- Supporting Sentences/ the Body
- Concluding Sentence

A paragraph is like a sandwich.



GRAMMAR & MECHANICS

Sentences

Here are some common errors:

- There is no subject.
- There is no verb.
- The thought is not complete.

Sentences

Subjects, Verbs, and Objects

- Subject – tells who/ what the sentence is about.
- Verb – action verbs/ linking verbs
- Objects – receives the action of certain action verbs.

Capitalization

There are many rules for using capital letters.

1. the 1st word
in the sentence

2. the pronoun I

Capitalization

3. name of people and their titles

4. nationalities, languages, religions, and ethnic groups

5. names of languages or nationalities

6. specific places

SENTENCE STRUCTURE

Simple Sentences

A simple sentence is a sentence that has one subject-verb pair.

Patterns:

- SV
- SSV
- SSVV
- SVV

Simple Sentences

Analyzing Your Writing for Verbs

Rules:

- Label two- and three-word verb forms as a single verb.
- Label only main verb forms as verbs. Do not label infinitives.
- Do not label verb forms that are used as adjectives or nouns.

Simple Sentences

Connecting Words: And & Or Rules:

- And joins two or more similar things in affirmative sentences.
- Or connects two or more similar things in negative sentences.
- Or also connects two or more choices or alternatives.

Simple Sentences

Sentence Combining (and & or)

Rules:

- Whenever possible, don't repeat words.
- Add a connecting word like 'and' when necessary.
- Change words when necessary.
- When you omit words, don't leave out words that provide important information.

THE WRITING PROCESS

STEP 1: Prewrite
to get ideas.

STEP 2: Write the
1st draft.

STEP 3: Revise &
edit the 1st draft.

STEP 4: Write
a new draft.

REFERENCE

Hogue, A. (2017). *Longman Academic Writing Series 2*. USA: Pearson Education, Inc.

IMAGE SOURCES

- https://www.freepik.com/free-vector/different-people-jumping-together_5524730.htm
- <https://writebetter.io/english-writing/how-to-write-a-good-paragraph/>